

ASSESSING	EVIDENCE	JUDGEMENT	E ☑	M ☑
<b>FUNDAMENTALS OF MESSAGE</b>  Task 7 – Record Keeping  <u>Learning Outcome</u> <i>Use client health records effectively in a relaxation massage practice</i>	The student must create the following client health records  1. Client Details 2. S.O.T.A.P.	Records include at least 20 sessions which have been recorded using the S.O.T.A.P. process.		
		At least 5 treatments are recorded using the student's own client details form		
		The presented Client Details form contains at least three changes from the Otago Polytechnic form (not including formatting)		
	The student must present evidence of at least 6 massage therapy sessions which have been recorded using  1. Client Details 2. S.O.T.A.P.  At least 2 of these records must show evidence of follow-up treatments with a client that has previously been treated by the student.	Records are easily legible		
		Student identifies where at least 3 abbreviations are used. They are standard and would be understood by other healthcare professionals		
		Terminology used will be able to be understood by other health professionals		
		Client's goals are documented		
		Subjective measures of client health and well being status are documented		
		Treatment provided is documented		
		Outcome of the treatment is documented		
		Information is recorded in the appropriate part of the S.O.T.A.P. process		
<div>Date:     /     /                      Competent / Not Competent                      M =     / 7                      Assessor:_____</div>				